

BAKERSFIELD CITY SCHOOL DISTRICT

MAINTENANCE, OPERATIONS & FACILITIES
1501 FELIZ DRIVE
BAKERSFIELD, CALIFORNIA 93307
(661) 631-5883



Michael Hamlin, Maintenance and Operations Director
Hamlinm@bcsd.com
Daniel Wastaferrero, Assistant Director
wastaferrero@bcsd.com
Gary Long, Assistant Director
longg@bcsd.com
Jason Sitton, Assistant Director
sittonj@bcsd.com

Education Center
1300 Baker Street
Bakersfield, CA, 93307
Office: (661) 631-4600
Fax: (661) 326-1485

Phone: (661) 322-1633
E-mail: RJourney@journeyac.com
PFerdinand@journeyac.com

December 14, 2022

Randy Journey
Journey Air Conditioning Co., Inc.
103 Michigan Street
Bakersfield, CA, 93307

RE: Owens Jr. High Modernization – Phase III Project (Project #19123.02-46)
Bakersfield City School District
Bid Package 16, HVAC

Dear Mr. Journey,

Congratulations! The Bakersfield City School District has awarded the above-referenced contract to your company, at your bid price of \$464,232.00. We look forward to working with your company.
In order to execute a contract, your company must complete and return all of the documents outlined below to the attention of Cindi Canfield at Bakersfield City School District. The number of originals required is indicated.

- ☐ Agreement (2 originals will be signed by the District and sent via mail for contractor signature ; one original signed agreement is to be returned, and one original is to be retained by contractor)
- ☐ Payment Bond and Performance Bond (2 originals of each required)
- ☐ Workers' Compensation Certificate (2 originals)
- ☐ Drug-Free Workplace Certification (2 originals)
- ☐ Disabled Veteran Business Enterprise Participation Statement (2 originals)
- ☐ Fingerprinting Certification by Contractors (2 originals)
- ☐ DIR start-up forms (1 original or 1 emailed copy)
- ☐ Form W-9 (1 original required)
- ☐ Certificates of Insurance; including endorsement(s). Please refer to Insurance Requirements, per Article 58 of the General Conditions. Certificate Holder should be Bakersfield City School District. Name the additionally insured as follows:

IBI Group
4119 Broad Street, Suite 210
San Luis Obispo, CA 93401

Construction Inspection Services
5921 S. Granite Road
Bakersfield, CA 93308

Please examine all documents and prepare them for submission to Cindi Canfield as soon as possible.

Mandatory Preconstruction Meeting: Meeting time is To Be Determined. A separate ZOOM meeting invite will be sent via email. This meeting will cover the project schedule, identification requirements, submittals, mobilization, and District requirements for pay requests, labor compliance monitoring requirements and other paperwork. Please have your firm's project manager attend; we also recommend that the person responsible for processing pay applications, certified payroll reports, etc. attend. If the project manager cannot attend, please send a responsible party to relay the information back to your company.

Time is of the essence; therefore, we encourage your firm to have submittals and a detailed pricing breakdown (Schedule of Values), ready for submission with the required Agreement documents. Submittals/shop drawings and future construction correspondence should be submitted to:

- ☐ Jason Sitton, Assistant Director II (661) 563-2513 (sittonj@bcsd.com)
- ☐ Daniel Wastafarro, Assistant Director II (661) 510-7429 (wastafarro@bcsd.com)
- ☐ Cindi Canfield, Planning & Construction Assistant II, (661) 631-5883 (canfieldc@bcsd.com)

Sincerely,

Daniel Wastafarro

Daniel Wastafarro
Assistant Director II

Enclosures: Bid Tabulation
Construction Agreement – To Be Mailed Separate
Payment and Performance Bonds
Worker's Compensation Certificate
Drug-Free Workplace Certification
Disabled Veteran Business Enterprise Participation Statement
Escrow Agreement for Security Deposits in Lieu of Retention
Fingerprinting Certification by Contractors
Contract & Subcontract DIR Information Form
Public Works Data Form
Checklist of Labor Law Requirements
Contractor Fringe Benefit Statement
Form W-9

cc: Michael Hamlin, Bakersfield City School District
Jason Sitton, Bakersfield City School District
Cindi Canfield, Bakersfield City School District
Ruben Ruiz, IBI Group
Linda Iversen, IBI Group