DOCUMENT 00 63 47

DAILY FORCE ACCOUNT REport

|  |  |
| --- | --- |
| **From: Contractor**  [Name/Address] | **To: Owner**  [Name/Address] |

**Project:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contractor hereby submits this Daily Force Account Report for Work performed, pursuant to Force Account Directive No. \_\_\_\_\_, on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

[Date of Work]

Contractor attests that the material, labor, and equipment itemized herein were used only on the force account work.

**A. Material:** *Attach all applicable invoices not provided in prior Daily Force Account Reports and complete the information below.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Unit Price** | **Quantity** | **Cost** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Daily subtotal (w/out markup): $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B. Labor:** *Labor must be fully Burdened. Attach timesheets, if applicable, and complete the information below.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Craft** | **Regular Hrs.** | **Rate** | **OT Hrs.** | **Rate** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Daily subtotal (w/out markup): $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**C. Equipment:** *Attach all applicable invoices not provided in prior Daily Force Account Reports and complete the information below.*

|  |  |  |
| --- | --- | --- |
| **Type / Model** | **Hrs. Operated** | **Rate** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Daily subtotal (w/out markup): $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Complete based on information reported above.*

|  |  |  |
| --- | --- | --- |
|  | **WORK PERFORMED OTHER THAN BY CONTRACTOR** | **ADD** |
|  | **Material** |  |
|  | **Add Labor** |  |
|  | **Add Equipment** |  |
|  | **Subtotal** |  |
|  | **Add overhead and profit for any and all tiers of Subcontractor**, the total not to exceed ten percent (10%) of Item (d) |  |
|  | **Subtotal** |  |
|  | **Add Overhead and Profit for Contractor**, not to exceed five percent (5%) of Item (f) |  |
|  | **Subtotal** |  |
|  | **Add Bond and Insurance**, not to exceed two percent (2%) of Item (h) |  |
|  | **TOTAL** |  |

|  |  |  |
| --- | --- | --- |
|  | **WORK PERFORMED BY CONTRACTOR** | **ADD** |
|  | **Material** |  |
|  | **Add Labor** |  |
|  | **Add Equipment** |  |
|  | **Subtotal** |  |
|  | **Add Overhead and Profit for Contractor**, not to exceed fifteen percent (15%) of Item (d) |  |
|  | **Subtotal** |  |
|  | **Add Bond and Insurance**, not to exceed two percent (2%) of Item (f) |  |
|  | **TOTAL** |  |

Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act (Gov. Code, § 12650 et seq.).

It is expressly understood that all force account work for the date stated above must be reported herein, and Contractor may not claim any labor, equipment, material or any other costs or expenses not reported herein. Contractor is not entitled to separately recover amounts for overhead or other indirect costs. Any costs, expenses, or damages, not included are deemed waived.

|  |  |
| --- | --- |
| **SUBMITTED BY:**  Contractor:    [Name] Date | **REVIEWED BY:**  District:    [Name] Date |

District may require additional information from Contractor to review this Daily Force Account Report. Upon District’s return of the Daily Force Account Report, Contractor may invoice the Work reflected therein. District’s review and return of the Daily Force Account Report and/or payment for the force account work does not constitute acceptance of the Work or waiver of any Contract rights or criteria.

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